

Traineeship Description	
Job Area	Research – Working Life unit: Social Dialogue Network
Job purpose	The trainee will contribute to projects in the activity Industrial relations, in particularly those relating to the project on the 'network for the analysis and promotion of social dialogue. Tasks include gathering information and disseminating the outcomes of European level social dialogue as well as the implementation of its outcomes national level. In addition, research could include the assessment and information collection on industrial relations and social dialogue processes at national level.
Main responsibilities	<p>Review and quality control of input received from a network of social dialogue experts providing inputs on the implementation of European social dialogue outcomes at national level and addressing EU policy relevant topics and how these are addressed in national level collective bargaining and social dialogue (e.g. implementation and impact of AI, addressing labour shortages etc.). Conducting thematic reviews of European dialogue and social partner project outcomes.</p> <p>Support the research project:</p> <ul style="list-style-type: none"> - Network for the analysis and promotion of social dialogue. <p>Typical responsibilities:</p> <ul style="list-style-type: none"> • Literature reviews; • Contribute to the drafting of research reports, newsletters, social media posts; • Quality control of national contributions from a network of social dialogue experts; • Analysing material based on NVivo; • Preparation of slides for dissemination of Eurofound research; • Any other duty relevant to the role.
Desired Academic background	<p>University degree required and relevant professional qualification (desired) applicable to economic or social policy related research in the following area(s): industrial relations and/or, working conditions.</p> <p>This could include, but is not confined to, studies in industrial relations, political sciences, sociology or economics.</p>
Desired Skills	<ul style="list-style-type: none"> • A good understanding of the role of social partners, collective bargaining and social dialogue; • Excellent drafting skills in English; • Very good language ability; fluent in English and another EU language; • Very good IT skills - particularly in Word, Excel, Powerpoint and Outlook; • Interest in working in policy-oriented research in the area of industrial relations or working life. <p>Quantitative:</p>

	<ul style="list-style-type: none"> • Advantageous: Familiarity with European and national level labour market statistics, particularly in the field of industrial relations. <p>Qualitative:</p> <ul style="list-style-type: none"> • Experience in conducting literature reviews and other forms of desk research (e.g. internet searches, screening of policy documents); • Advantageous: experience with the application of text-analysis software (e.g. Nvivo); • Some familiarity with institutions that are Eurofound's key stakeholders (i.e. trade unions, employer's organisations, governments, European level institutions).
Expected learning outcomes	<ul style="list-style-type: none"> • To become familiar with the work of the EU Institutions and EU Agencies; • To deepen understanding of EU policy making in the employment and labour market area, notably as regards industrial relations and working conditions; • To develop and enhance writing, editing and numerical/statistical skills; • To develop research knowledge and capacities in the fields of industrial relations and working life; • To gather experience in working in a multi-cultural and multi-disciplinary team.